

# HOPE Academy OF WEST MICHIGAN

## EMERGENCY DRILL DOCUMENTATION FORM School Year 2016-2017

|   |                               |
|---|-------------------------------|
| School Campus:  | Hope Academy of West Michigan |
| Drill # for the School Year:<br>(Example #2/5 Fire, ½ Tornado;<br>1/3 Lockdown) | <b>2/2 Tornado Drill</b>      |

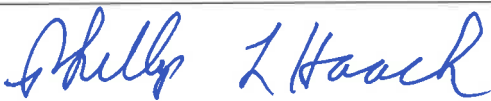
Type of Drill

|                                     |   |
|-------------------------------------|---|
|                                     | <i>Fire Drill (5 required; 3 drills in the fall, 2 in the remaining school year)</i>  |
| <input checked="" type="checkbox"/> | <i>Tornado Safety Drills (2 required in the school year; 1 must be held in March)</i> |
|                                     | <i>Lock Down (3 required; 1 before December 1 &amp; 1 after January 1)</i>            |

Time of Drill:

*\*At least one drill is required to not be during class time*

|                                     |  |
|-------------------------------------|--|
| Date:                               | <b>04/12/2018</b>  |
| Time                                | <b>8:15 a.m.</b>   |
| <input checked="" type="checkbox"/> | During class time  |
|                                     | In between classes/during class changes*   |
|                                     | Recess or lunch time*  |
|                                     | Other time when a significant number of the students are gathered but not in the class room* |

|   |  |
|---|--|
| Name of School Principal<br>(or designee):                                | <b>Phillip Haack</b>   |
| Signature of School Principal   |  |
| <i>(If drill is conducted by someone other than the school Principal)</i> |  |
| Name and Title of Person<br>Conducting Drill:                             | <b>Phillip Haack</b>   |