



EMERGENCY DRILL DOCUMENTATION FORM
School Year 2020-2021

School Campus:	Hope Academy of West Michigan
Drill # for the School Year: (Example #2/5 Fire, ½ Tornado; 1/3 Lockdown)	3 / 3 Lock Down Drill

Type of Drill

	Fire Drill <i>(5 required; 3 drills in the fall, 2 in the remaining school year)</i>
	Tornado Safety Drills <i>(2 required in the school year; 1 must be held in March)</i>
X	Lock Down <i>(3 required; 1 before December 1 & 1 after January 1)</i>

Time of Drill:

**At least one drill is required to not be during class time*

Date:	February 11, 2021
Time:	12:30pm
X	During class time
___	In between classes/during class changes*
___	Lunch Time
___	Other time when a big significant number of students and staff were out of building due to COVID 19 restrictions. Teachers and staff who were in the building followed procedures. No students present in the classrooms.***

Name of School Principal (or designee):	Teriena Schwartz <i>Teriena Schwartz Teriena Schwartz</i>
Signature of School Principal	<i>Teriena Schwartz</i>

(If drill is conducted by someone other than the school Principal)