

# Hope Academy of West Michigan Board of Directors

## Approved Meeting Minutes

**Mission:** *Hope Academy of West Michigan is a safe environment for students and families, where students can reach their full potential academically and as individuals.*

**Date:** March 24, 2025

**Time:** 7:00 AM

**Place:** Hope Academy of West Michigan  
240 Brown St SE  
Grand Rapids, MI 49507

**I. Call to Order and Roll Call.** *Barth Roberts called the meeting to order at 7:00 a.m.*

- A. **Board Members Present:** Barth Roberts, Dr. Bernard Ayoola, Mark Brouwer and Michelle Eddie
- B. **Board Members Absent (with prior notice):** Todd Medendorp
- C. **Others Present:** Dr. Heidi Cate, Superintendent; Leslie Cummings, Executive Director of Business Office; Dr. Arthur Garner, School Principal; Joshua Barnhart, Assistant Principal; Dr. Michele Sideman, FSU Representative; Tracy Clawson, Recording Secretary; Andrew Blair, Math Interventionist (departed at 7:21 a.m.)

**II. Public Comment\* (limited to agenda items only):** *None*

**III. Approval of Agenda.** *Motion to approve was made by Dr. Bernard Ayoola and supported by Mark Brouwer. The motion passed unanimously.*

**IV. Consent Calendar**

**Approval of the February 24, 2025 Proposed Regular Meeting Minutes:** *A motion was made Dr. Bernard Ayoola to approve the proposed February 24, 2025 meeting minutes as presented and was supported by Michelle Eddie. The motion passed unanimously.*

**V. Old Business:** *None*

**VI. New Business**

A. Oath of Office for Michelle Eddie and Bernard Ayoola. *The oath of office was taken by Michelle Eddie and Bernard Ayoola.*

B. Resolution to change board recording secretary to Tracy Clawson. *A motion to appoint Tracy Clawson as the board recording secretary was made by Michelle Eddie and supported by Barth Roberts. The motion passed unanimously.*

C. Student Achievement. *Josh Barnhart and Andrew Blair, Math Interventionist, presented the material in the handouts.*

D. AMP plan progress update. *Dr. Heidi Cate reviewed the 2024-25 AMP Plan.*

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E. FSU-CSO Updates &/or Report. *Dr. Michele Siderman reviewed the April Board Communication handout. She also reviewed the Board and ESP survey process offered by Ferris. The Board requested to have the Board survey completed for the April meeting and to delay the ESP survey until August.*

F. Reports. *Handouts provided prior to the meeting. There were no questions from the Board.*

1. School Monthly Summary
2. Parent/community partners' update
3. DAN updates

G. Galapagos marketing proposal and quote: *Dr. Heidi Cate and Leslie Cummings reviewed the Galapagos Marketing proposal and quote with the Board. A motion was made by Michelle Eddie to accept the marketing proposal and was supported by Mark Brouwer. The motion passed unanimously.*

H. Tabled strategic planning meeting agenda items:

1. Mission, Vision, Values - *The most recent version of the Mission, Vision, and Values was provided to the Board. Review of these documents was tabled until Galapagos begins the marketing plan.*
2. Review FSU mid-contract feedback – *Barth Roberts read through the areas of strength and the opportunities for growth for the four (4) pillars as they are written in the final report of the FSU virtual mid-contract review.*
3. Set annual targets – *Dr. Heidi Cate, discussed potential areas to consider for setting annual targets. It was decided to review the school index and the AMP plan goals for growth and achievement in the April meeting.*
4. Decide on formats of data reports to board – *Barth Roberts will meet with Josh Barnhardt in order to evaluate the NWEA formats and data reports that are available for Board review.*

**I. Board development credits/reports (as applicable).** *None*

### **J. Integrity Educational Services Reports**

#### **1. Finance reports**

a. Monthly Financial Reports. *Leslie Cummings reviewed the monthly financial report and discussed the reduction in preschool enrollment/funding. A motion was made by Mark Brouwer to approve the monthly check register and the motion was supported by Michelle Eddie. The motion passed unanimously.*

b. Review draft 2025-26 budget. *Leslie Cummings reviewed the budget assumptions for the draft 2025-26 budget with the Board. The Board will bring any questions or potential changes to the April meeting.*

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c. Review ESP Agreement 2025-26 for submission to FSU CSO. *Leslie Cummings discussed the 2025-26 ESP agreement, which had been reviewed by Thrun Law firm. A motion was made by Michelle Eddie to submit the agreement as written to FSU CSO for review and the motion was supported by Mark Brouwer. The motion passed unanimously.*

d. Approve letter to Berrien Springs. *Leslie Cummings reviewed the details of the agreement with Berrien Springs for the upcoming school year along with the letter for Dr. Heidi Cate to sign.*

2. Human Resources. *Leslie Cummings informed the Board of the upcoming Educator Appreciation week in May, and stated that the Board members will receive an invitation to attend. She stated that at this time there are no staffing vacancies.*

**VII. Correspondence - None**

**VIII. Extended Public Comment\* (limited to non-agenda items only) - None**

**IX. Reconfirmation of Next Regular Board Meeting Date**

April 28, 2025 at 7:00 a.m.  
Hope Academy of West Michigan  
240 Brown Street SE  
Grand Rapids, MI 49507

**VII. Adjournment:** *Motion made by Dr. Bernard Ayoola to adjourn the meeting and was supported by Michelle Eddie. The motion passed unanimously and the meeting adjourned at 8:42 a.m.*

*Individuals wishing to address the Board of Directors under Items II and IX above are requested to sign in with the Board Secretary prior to the start of the meeting. Individual comments are limited to no more than three (3) minutes each and a total time allowance not to exceed thirty (30) minutes, unless extended by a vote of the Board. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.*

*Complaints or concerns regarding Board members or school employees associated with the Academy shall first be addressed in writing and delivered to the Board President at least five (5) days prior to the Board meeting or such complaints or concerns shall not be heard by the Board. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner. (Source: Board Policy 0167.3)*

## Hope Academy of West Michigan Board of Directors Approved Meeting Minutes

*Proposed minutes of this meeting will be available for public inspection at the Hope Academy of West Michigan/Integrity Educational Services Central office at 3300 36th Street, SE Grand Rapids, MI 49512, eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved (in accordance with Open Meetings Act, Public Act 267.)*

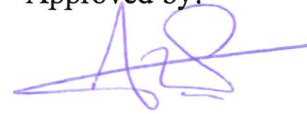
Submitted by:



Tracy Clawson  
Recording Secretary

Date: 4.25.2025

Approved by:



Bernard Ayoola  
Board Secretary

Date: 04/28/2025