

Hope Academy of West Michigan Board of Directors

Approved Regular Meeting Minutes

Mission: *Hope Academy of West Michigan is a safe place for students to grow and achieve academic success.*

Date: May 20, 2024

Time: 7:00 AM

Place: Hope Academy of West Michigan
240 Brown St SE
Grand Rapids, MI 49507

- I. **Call to Order and Roll Call.** *Barth Roberts called the meeting to order at 7:04 a.m.*
 - A. **Board Members Present.** Barth Roberts, Todd Medendorp, Mark Brouwer, Dr. Bernard Ayoola and Michelle Eddie.
 - B. **Board Members Absent (with prior notice).** None.
 - C. **Others Present.** Dr. Heidi Cate, Superintendent; Leslie Cummings, Executive Director of Business Office; Dr. Arthur Garner, School Principal; Joshua Barnhart, Assistant School Principal; Dr. Michele Sideman, FSU Representative; Garrett Langton, Student Teacher; Matthew Korn, Elementary Teacher (left at 7:30 a.m.); Ray Marshall Jr, Elementary Teacher (left at 7:30 a.m.); and Amanda Shyne, Recording Secretary (joined at 7:34 a.m.).
- II. **Public Comment* (limited to agenda items only).** *Michelle Eddie formally introduced herself.*
- III. **Approval of Agenda.** *A motion to approve the agenda was made by Todd Medendorp and supported by Mark Brouwer. The motion passed unanimously.*
- IV. **Consent Calendar.**
 - A. Approval of the April 22, 2024 Proposed Regular Meeting Minutes. *A motion to approve the April 22, 2024 Proposed Regular Meeting Minutes was made by Dr. Bernard Ayoola and supported by Todd Medendorp. The motion passed unanimously.*
- V. **Old Business.**
- VI. **New Business.**
 - A. Oath of Office – Todd Medendorp and Michelle (Nichols) Eddie. *Todd Medendorp and Michelle Eddie took the Oath of Office.*
 - B. Elect New Board Treasurer. *A nomination to elect Mark Brouwer as the Treasurer was made by Barth Roberts. A motion to elect Mark Brouwer as Treasurer was made by Barth Roberts and supported by Dr. Bernard Ayoola. The motion passed unanimously.*
 - C. Student Achievement. *Matthew Korn shared recent student accomplishments from his classroom with the Board.*
 - D. AMP Plan Update. *Dr. Heidi Cate reviewed the provided AMP Plan Update.*

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- E. FSU-CSO Updates &/or Report – Dr. Michele Siderman. *Dr. Michele Siderman summarized the provided June 2024 Board Communication.*
- F. Enrollment Update. *Joshua Barnhart provided current enrollment numbers as well as current efforts to boost enrollment for the 2024-2025 school year.*
- G. Approve Financial Literacy Course. *A motion to approve the Financial Literacy Course was made by Mark Brouwer and supported by Michelle Eddie. The motion passed unanimously.*
- H. Reports. *Handouts provided prior to the meeting. There were no questions from the Board.*
 - 1. School Monthly Summary.
 - 2. Parent/Community Partners Update.
 - 3. DAN Updates.
- I. Integrity Educational Services Reports
 - 1. Financial Reports
 - a. Monthly Financial Reports. *Leslie Cummings reviewed the April financial reports with the Board. A motion to approve the April check register was made by Todd Medendorp and supported by Mark Brouwer. The motion passed unanimously.*
 - b. Approve ARP Technology Refresh for Students and Staff. *Leslie Cummings asked the Board to approve purchasing new chromebooks for students and new laptops for staff, which is quoted at \$106,515.00. A motion to approve the purchase of new student and staff technology in the amount of \$106,515.00 was made by Dr. Bernard Ayoola and supported by Michelle Eddie. The motion passed unanimously.*
 - c. Approve Updated Financial and Internal Control Policies. *A motion to approve the updated Financial and Internal Control Policies was made by Todd Medendorp and supported by Dr. Bernard Ayoola. The motion passed unanimously.*
 - d. 2024-2025 School Year Proposed Budget.
 - I. Motion to suspend rules for Public Hearing. *A motion to suspend the rules for Public Hearing was made by Todd Medendorp and supported by Mark Brouwer. The motion passed unanimously.*
 - II. The purpose of this portion of the meeting is to provide the public with the opportunity to review and comment on the 2024-2025 proposed budget.
 - III. Open the floor to public comment regarding the 2024-2025 proposed budget. *None.*
 - IV. Resumption of rules for Public Hearing. *A motion to resume the rules for Public Hearing was made by Todd Medendorp and supported by Michelle Eddie. The motion passed unanimously.*

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- e. Approval of the 2024-2025 Operating Budget. *A motion to approve the 2024-2025 General Appropriation Resolution was made by Dr. Bernard Ayoola and supported by Mark Brouwer. The motion passed unanimously.*

A motion to approve the School Lunch Appropriation Resolution was made by Todd Medendorp and supported by Michelle Eddie. The motion passed unanimously.

- 2. Human Resources Reports. *Leslie Cummings reported that Human Resources is recruiting for the 2024-2025 school year.*

- J. Hope High School Graduation Date and Location. *The high school graduation for the 2023-2024 school year will be held on June 6th at 6:00 p.m. at Brookside Christian Reformed Church.*

- VII. Correspondence.** *The Board received a Resignation Acceptance letter regarding Barbara Foster's resignation from the Board.*

The Board Packet also included the 2024-2025 School Calendar. A motion to approve the 2024-2025 School Calendar was made by Michelle Eddie and supported by Todd Medendorp. The motion passed unanimously.

- VIII. Extended Public Comment* (limited to non-agenda items only).** *None.*

- IX. Reconfirmation of Next Regular Meeting Date.**

June 24, 2024 at 7:00 a.m.
Hope Academy of West Michigan
240 Brown Street SE
Grand Rapids, MI 49507

- X. Adjournment.** *A motion to adjourn the meeting was made by Dr. Bernard Ayoola and supported by Mark Brouwer. The motion passed unanimously and the meeting was adjourned at 8:26 a.m.*

Individuals wishing to address the Board of Directors under Items II and IX above are requested to sign in with the Board Secretary prior to the start of the meeting. Individual comments are limited to no more than three (3) minutes each and a total time allowance not to exceed thirty (30) minutes, unless extended by a vote of the Board. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.

Complaints or concerns regarding Board members or school employees associated with the Academy shall first be addressed in writing and delivered to the Board President at least five (5) days prior to the Board meeting or such complaints or concerns shall not be heard by the Board. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner. (Source: Board Policy 0167.3)

Proposed minutes of this meeting will be available for public inspection at the Hope Academy of West Michigan/Integrity Educational Services Central office at 3300 36th Street, SE Grand Rapids, MI 49512,

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eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved (in accordance with Open Meetings Act, Public Act 267.)

Submitted by:




Amanda Shyne
Recording Secretary

Date: 5/20/2024

Approved by:

Bernard Ayoola
Board Secretary



Date: _____
6/24/2024