

HOPE Academy OF WEST MICHIGAN

EMERGENCY DRILL DOCUMENTATION FORM School Year 2020-2021

School Campus:	Hope Academy of West Michigan
Drill # for the School Year: <small>(Example #2/5 Fire, ½ Tornado; 1/3 Lockdown)</small>	1/3 Lock Down Drill

Type of Drill

	<i>Fire Drill (5 required; 3 drills in the fall, 2 in the remaining school year)</i>
	<i>Tornado Safety Drills (2 required in the school year; 1 must be held in March)</i>
X	<i>Lock Down (3 required; 1 before December 1 & 1 after January 1)</i>

Time of Drill:

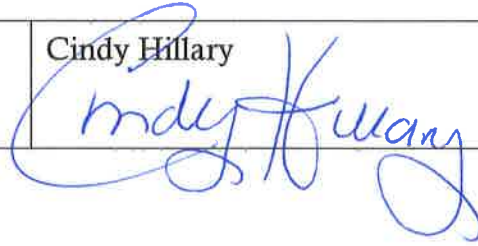
**At least one drill is required to not be during class time*

Date:	October 2, 2020
Time:	10:50am
X	During class time
___	In between classes/during class changes*
___	Lunch Time
___	Other time when a significant number of the students are gathered but not in the class room*
Name of School Principal (or designee):	Teriena Schwartz
Signature of School Principal	

(If drill is conducted by someone other than the school Principal)

Name and Title of Person
Conducting Drill:

Cindy Hillary

A handwritten signature in blue ink that reads "Cindy Hillary". The signature is written in a cursive style and is positioned over the printed name "Cindy Hillary" in the table cell.